

केन्द्रीय माध्यमिक शिक्षा बोर्ड  
क्षेत्रीय कार्यालय दिल्ली  
पी0एस, 1-2, इन्स्टीट्यूशनल एरिया, पटपड़गंज,  
दिल्ली- 110092

निविदा सूचना-2014

केन्द्रीय माध्यमिक शिक्षा बोर्ड, क्षेत्रीय कार्यालय दिल्ली (मानव संसाधन विकास मंत्रालय, भारत सरकार के अधीन एक स्वायत्त संगठन) रद्दी, प्रयुक्त उत्तर-पुस्तिकाएं और रद्द किए गए कागजातों इत्यादि के निपटान हेतु संबंधित फर्मों/एजेंसियों से मुहरबंद निविदाएं आमंत्रित करता है।

निविदा दस्तावेजों सहित विवरण हमारी वेबसाइट [www.cbse.nic.in](http://www.cbse.nic.in) से दिनांक 9/9/2014 से 25/9/2014 तक अपराह्न 1:00 बजे तक डाउनलोड किए जा सकते हैं।

क्षेत्रीय कार्यालय दिल्ली पर निविदा की अंतिम तिथि :- 25 सितम्बर 2014 को अपराह्न 1:00 बजे  
निविदा खोलने की तिथि :- 25 सितम्बर 2014 को अपराह्न 4:00 बजे

क्षेत्रीय कार्यालय दिल्ली के पास यह अधिकार सुरक्षित है कि वे बिना कोई कारण बताए किसी भी निविदा अथवा सभी निविदाओं को रद्द कर सकते हैं। आगे के विवरण हेतु कृपया हमारी वेबसाइट [www.cbse.nic.in](http://www.cbse.nic.in) का अवलोकन करें।

निदेशक  
क्षेत्रीय कार्यालय दिल्ली

**CENTRAL BOARD OF SECONDARY EDUCATION**

**REGIONAL OFFICE, DELHI**

**PS,1-2, INSTITUTIONAL AREA,PATPARGANJ,  
DELHI-110092**

**TENDER NOTICE-2014**

Central Board of Secondary Education, Regional Office, Delhi (an autonomous organization under MHRD, Govt. of India) invites sealed tenders for the disposal of Raddi, used Answer Books and waste papers from the Concerned firms / agencies.

Tender documents with details can be downloaded from our website [www.cbse.nic.in](http://www.cbse.nic.in) from 09-09-2014 to 25-09-2014 upto 01:00PM.

Last date of Tender at RoD                   :- 25 September 2014 at 01:00PM  
Opening of Tender                               :- 25 September 2014 at 04:00PM

Regional Office reserves the right to reject any or all tenders without assigning any reason thereof. For further details please visit our website [www.cbse.nic.in](http://www.cbse.nic.in)

**DIRECTOR  
REGIONAL OFFICE, DELHI**

**CENTRAL BOARD OF SECONDARY EDUCATION**  
**REGIONAL OFFICE, DELHI**  
PS,1-2, INSTITUTIONAL AREA,PATPARGANJ,  
DELHI-110092

**TENDER NOTICE-2014**

Sealed tender are invited on behalf of the Secretary, CBSE for the disposal of following items.

Description of work	Quantity	Earnest Money	Period to download tender	Date of Deposit /opening the tender	Price of form (Non-refundable)
1.Disposal of used Answer Sheets and other Waste paper material” etc. of R.O. Delhi	Approx 100 Tons	Rs. 30,000/- in the form of Bank Draft drawn in favour of Secretary, CBSE payable at Delhi.	09/09/2014 to 25/09/2014 (1.00 p.m)	25/09/2014 1.00 p.m & opening on 4.00 pm	Rs. 500/-

**Date of Opening The Tender:- 25.09.2014 at 4.00 PM.**

The tender form along with details of disposable items and terms & conditions can be downloaded upto 1.00 pm from 09.09.2014 to 25.09.2014 from the CBSE website [www.cbse.nic.in](http://www.cbse.nic.in).

The tender form complete in all respect along with EMD, duly sealed & superscribing on it “Tender for disposal of used Answer Books & waste paper etc.” must be put in the tender box kept at Ground Floor up to 01.00 p.m. on 25/09/2014. The tender will be opened on the same day at 4.00 p.m. by a committee in presence of tenderer who may wish to be present. The sample of items can be seen as mentioned in the tender form.

The Secretary CBSE reserve the right to accept or reject any or all the Tender without assigning any reason. Incomplete & conditional tender or tenders without EMD will be summarily rejected.

**DIRECTOR**  
**REGIONAL OFFICE (DELHI)**

Serial No. \_\_\_\_\_

**CENTRAL BOARD OF SECONDARY EDUCATION  
REGIONAL OFFICE, DELHI  
“PS, 1-2, INSTITUTIONAL AREA, PATPARGANJ, I.P.EXTN.  
DELHI-110092”**

No. R.OD/ADMN/Raddi/2013

Price: Rs.500/-

**TENDER FORM-2014**

Tender form for disposal of “Raddi” in the form of different waste material as per details given below duly completed and addressed to the Director, Regional office Delhi, CBSE, PS,1-2, Institutional Area, Patparganj, Delhi-110092 must be put in the Tender Box kept at the ground floor of this office on or before 25/09/2014 upto 1.00 p.m.

M/s \_\_\_\_\_ are hereby authorized to submit their tender in response to the notice published in the Hindustan Times/ Times of India, Nav Bharat Times on ----- and on CBSE website for the purpose of (1) Used Answer Books and other waste printed material, empty envelopes etc.

This tender form contains total 4 pages. The approximate quantity of material for sale is as below: -

<b>S. No</b>	<b>NAME OF MATERIAL</b>	<b>QUANTITY Approx.)</b>
(A)	Used Answer Books including continuation Sheets other waste paper (Material to be lifted from PS, 1-2, Institutional Area, Patparganj in the Month of November/ December 2014)	100 Tons

**DIRECTOR  
REGIONAL OFFICE (DELHI)**

Encl: Terms and conditions along with Rate Form

## TERMS AND CONDITION

The terms and conditions for disposal of “Raddi” are as follows:

1. The whole lot shall have to be lifted within 10 working days from the date of work order against cash payment.
2. Arrangement for packing in Hessin Bags shall have to be made by the purchaser at his own cost.
3. Each item of the tender shall be dealt with separately and each item may be disposed off to different tenderer, if necessary.
4. **No tender shall be accepted without Earnest Money and after due date and time i.e. 25/09/2014 upto 1.00 P.M.**
5. **The quantity of waste material mentioned in the tender form may increase or decrease.**
6. No revision of rates shall be permitted after submitting the tender form and during the period of contract.
7. Arrangement for lifting the material shall be made by the tenderer at his own cost. Weighing shall be done on “Two Dharam Kantas”. Weighing the unloaded truck in the first instance and then the loaded truck (loaded to its maximum capacity) in the presence of the committee of the Board deputed for the purpose by the Competent Authority.
8. **The highest bidder for the Material of R.O Delhi, as mentioned against at page no.4 of this tender form shall have to deposit security deposit of Rs.25,000/- in addition to EMD before lifting the used Answer Books. This will, however, be adjustable while lifting the last installment of used Answer Books. In case of any default or breach of conditions stipulated above the Earnest Money of Rs. 30,000/- and the additional security money of Rs.25,000/- shall stand forfeited.**
9. Tender form fee Rs. 500/- should be deposited separately to CBSE by B.D in favour of Secretary, CBSE, Delhi
10. Sample of different items can be seen at the PS,1-2, Institutional Area, Patparganj Delhi after the approval of following officers:

(a)Used Answer Books and other Waste material of ROD	Assistant Secy.(A.B.Cell X & XII) 1 <sup>st</sup> & 2 <sup>nd</sup> floor ROD CBSE, Patparganj, Delhi-110092
---	--
11. If the material is not lifted within the stipulated period as given in its work order, the Earnest Money and additional security money will stand automatically forfeited.
12. Decision of the Chairman of the CBSE in all matters concerning the tender will be final and binding on all.
13. Sold paper / used Answer Books and other printed “ Raddi” **should be used only for preparation of pulp / lugdi and no paper be used for preparing Envelopes etc.** An undertaking in this regard is also required to be submitted to this office before lifting the material. In case of noncompliance, the firm shall be liable to be blacklisted and Earnest Money/security money will be forfeited.

14. The validity of the rates will be for one year from the date of issue of work order.

15 PAN (Permanent Account Number) of the firm\_\_\_\_\_

16 The competent authority of the Board has a right to cancel all / or part or any tender without assigning any reason thereof.

17 The jurisdiction for all kind of dispute will be Delhi / New Delhi.

The conditions mentioned at **S.No. 1 to 17** are acceptable to me /us.

A Bank Draft of Rs.30,000/- (Rs. Thirty thousand only) in favour of Secretary ,CBSE Delhi is enclosed vide Bank Draft No. \_\_\_\_\_ dated \_\_\_\_\_ as earnest money.

Signature \_\_\_\_\_

Dated \_\_\_\_\_

Stamp \_\_\_\_\_  
Phone No. OFF \_\_\_\_\_  
Mobile \_\_\_\_\_  
Residence \_\_\_\_\_

Name of agency \_\_\_\_\_

### **UNDERTAKING**

I/We undertake to purchase any or all the items within the stipulated time against advance cash payment, in case my / our rates are approved.

I/ We also undertake that the used answer books and any other material as instructed by you will be used for preparation of pulp / lugdi only and will not be used for making envelopes etc.

Signature of Tenderer (s)

Address \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Phone No \_\_\_\_\_

Office \_\_\_\_\_

Residence \_\_\_\_\_

Mobile \_\_\_\_\_

## RATES FOR ITEMS- 'A

I /We/ M/s \_\_\_\_\_ hereby submit tender for the purchase of used Answer Books / Empty Envelopes and other waste paper etc.

### MATERIAL OF REGIONAL OFFICE: DELHI

S.No.	NAME OF ITEM (S)	RATES PER QUINTAL
1	Used Answer Books including continuation sheets, graphs maps etc. (Main & Comptt).	Rs. _____ Rs.(In words) _____ _____
2	Other waste paper and slips including examiner Proforma, award list, acceptance letter etc.	Rs. _____ Rs.(In words) _____ _____
3	Old unused Question paper	Rs. _____ Rs.(In words) _____ _____
4	Empty cloth line envelopes	Rs. _____ Rs.(In words) _____ _____
5	Used Drawing sheets.	Rs. _____ Rs.(In words) _____ _____
6	Flair Slips Class X/XII	Rs. _____ Rs.(In words) _____ _____

Authorized Signatory \_\_\_\_\_

Name /stamp of agency \_\_\_\_\_